



Addendum A to Tenant Acquisition and/or Property Management Agreement

Owner Information

Owner _____
Address _____
Phone _____ Email _____

General Information

Rental Property Address _____

Number of Units _____ Year Built _____
Sq. Feet _____
Gas Company _____
Elect. Company _____
Trash Company _____
____ Housing Hub handles trash accounting (+\$41/mo)
____ Owner handles trash accounting
Insurance Company _____
Pets Allowed? Y N Pet Deposit _____
Smoking Allowed? Y N Deposit _____
Pool? Yes No
Rent Amount _____
Deposit _____
Utilities included in rent (list): _____

Utilities paid by tenant (list): _____

Preferred Lease Length _____
When is the property available for move-in?

County Property ID #: _____

Description

Bedrooms _____ Bathrooms _____
Fireplace Yes No Yard Yes No
Garage Yes No Code _____
Porch/Patio Yes No
Parking Yes No
Lockbox code: _____

Association

Name _____
Phone _____
Paid by: Tenant Landlord N/A
Included in dues: _____

HVAC

Heat Gas Electric A/C Yes No
Humidifier Yes No
Water softener Yes No

Appliances

Laundry Washer Dryer
Range Gas Electric
Refrigerator Yes No
Dishwasher Yes No
Appliance Finish _____

Notes & Recommended Changes: _____

