



Housing Hub

Thank you for your interest!

Hello from the Housing Hub team! We are always excited to introduce potential new property owners to our company. We are committed to making the most of our property owners' investments, while giving them and their tenants the best service. Housing Hub is a full service real estate and property management company that has been managing properties across the area since 2013, but our experience began well before then in 1997.

We offer a wide variety of services and expertise to our owners, including:

- Property Management
- Repair & Maintenance
- Buying & Selling
- Flips/Turns & Renovations
- Appraisals & Inspections



- Marketing & Advertising
- Background Checks
- Lease Doc Preparation
- Leasing Agent Partnership

There are also a number of additional services we are more than happy to offer property owners at an additional cost.

Housing Hub has thrived as a business on the trust it has built with property owners in managing their investments. It is of the utmost importance to us to earn and keep that trust as we work to manage and grow your portfolio. Thank you for your interest - We look forward to learning more about you and your portfolio!

-The Housing Hub Team

Housing Hub, LLC. | 651-488-2437 | HousingHubMN.com

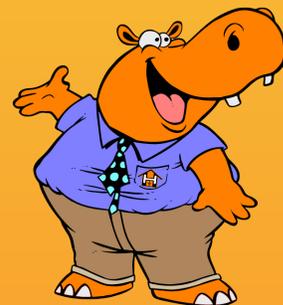
351 Kellogg Blvd East, St. Paul, MN 55101





Housing Hub

*Our Tenant Placement & Tenant
Shield Property Management
Services*



Housing Hub's Tenant Placement Service:

- Advertising and Marketing of your property on over 150+ local and national websites
- Full Color Signage in the yard or at the property
- Tenant paid background checks including criminal history, evictions, rental history, income verification, etc.
- Once we find you an approved applicant, we will prepare all Lease and Addenda.
- Assist you in acquiring the needed local permits or licensing for renting your property.
- Detailed Move-In inspection with full color photo documentation to protect your property.

Housing Hub's Tenant Shield Property Management Service:



- Collecting & dispersing your monthly rental payment
- Ongoing lease enforcement
- Coordinate Maintenance Requests
- Send out State of MN required CRPs
- Provide you with monthly and yearly accounting reports
- 24 Hr On Call Maintenance for your tenant(s)
- Secure Online Owner Portal for your monthly and yearly reports to keep you up to date





Housing Hub

Our Leasing Services:



We offer a wide variety of services and expertise to our owners, including:

Marketing & Advertising:

Your listing will be on our website, which receives over 600 individual visits per day, as well as 150+ real estate websites. We also have many types of branded vehicles, leasing signage, and advertisements all over the Twin Cities.



Background Checks:

Prospective tenants must have a government issued photo ID and will be subject to screening criteria based on a background check, credit history, two year rental history with landlord references, employment/income verification, as well as criminal records. We also navigate new and upcoming city ordinances that restrict a landlord's ability to screen tenants.



Lease Doc Preparation:

Rental licensing is required for any type of dwelling where the owner is not occupying the unit. We prepare and assist you with all the proper leasing documents, addendums, and rental licensing that is required by the city.



Leasing Agent Partnership:

You will be paired with an experienced Leasing Agent familiar with your specific area. Our agent will be able to do a comparative market analysis to get top dollar in your area. Want to keep buying and selling? We have you covered!





Housing Hub

Our Leasing Services:



We offer a wide variety of services and expertise to our owners, including:

Property Management:

At Housing Hub, we offer much more than just collecting rent from our tenants. There are many options in terms of how we can help you manage your properties. After an initial consultation, we can discuss what your specific needs are.



Repair & Maintenance:

Our hands-on team of general contractors and technicians are available 24/7 any day and night. Whether it be for a standard repair during the day or an emergency at 3am on a weekend, we are ready to assist you in any situation!



Buying & Selling:

We are also a full service real estate company that can help you buy and sell properties with ease. We have done millions of dollars worth of deals in both Minnesota and Wisconsin over the years with new buyers and investors alike. We would also be more than happy to facilitate the sale of one of our properties for a reduced commission.



Flips, Turns, & Renovations:

Because the owners of Housing Hub did renovations to our own properties in our earlier days, we have accumulated the knowledge and skills to know the necessary improvements based on the dwelling, the location, and your budget.



Appraisals & Inspections:

Whether your goal is to sell or rent a unit, appraisals and inspections are an important step that shall not be missed. With our qualified specialists, you can rest assured that there will be nothing that goes undocumented.



Housing Hub, LLC. | 651-488-2437 | HousingHubMN.com
351 Kellogg Blvd East, St. Paul, MN 55101





Housing Hub

Property Owner FAQ's



Here are some of the most frequent questions we get from our property owners. As always, if you have any additional questions, contact our office today!

How Do I Make A Payment (Contribution)?



Use your online Appfolio portal to make a contribution or mail a check to our office. In either case let Housing Hub know you have made the payment or mailed the check so we are aware of the transaction.

When Do We Get Our Owner Distributions?

Owner distributions are made on the 12th and the last business day of the month.



When Do I Get My Monthly Owners Statement?

They are emailed or mailed out on the 6th of each month.



Have Any Financial Questions?

If you have any questions about your owner's statement or anything regarding finances or accounting, please contact:

Kaitlyn Finkel

Senior Finance Associate

Phone Ext. 112

kaitlyn@housinghubmn.com





Housing Hub

*Additional Services We Offer
Property Owners*



Fall Maintenance:



We offer a wide variety of fall services to help get your property in top shape before winter!

-Roofing & Gutters: Inspect, Repair, Cleaning



-Walkways & Driveways: Resurface & Repair

-Caulk Windows & Doors: Repair & Replace



-Landscape Cleanup & Trimming Services:
Raking Leaves, Mowing The Lawn, Trimming Bushes/Trees

Snow Removal:

Minnesota winters can be brutal, but we are here to help! Our snow removal services cover everything from driveways, to sidewalks, and parking lots. We can also salt, sand, and remove ice build-ups on your properties. If you would like to enlist Housing Hub's help for these services, give our office a call!



Common Area Cleaning:



If you own a multi-unit building or several of them, it can be hard to keep the property neat and tidy - but we can help! Our cleaning team can take care of cleaning common areas in your building(s) to keep your properties in top shape!



Heating & Furnace Check-Ups:



Housing Hub maintenance technicians conduct boiler and furnace check-ups at multi-unit buildings each fall, to make sure all heating elements are operating as they should be.

If you own less than four units, these inspections must be requested and will not be done automatically. Please give our office a call today if you are interested in scheduling a heating inspection - we would be happy to assist you!



Housing Hub, LLC. | 651-488-2437 | HousingHubMN.com
351 Kellogg Blvd East, St. Paul, MN 55101





Housing Hub

*Additional Services We Offer
Property Owners*



Spring Maintenance:

Need help getting your property back in shape after a snowy and bitterly cold winter? We've got you covered!



-Gutters: Cleaning & Disposal, Inspection, Guard Installation

-Lawn & Exterior Cleanup: Waste Removal & Disposal, Power Washing



-Heating & Air Conditioning: Furnace & Air Conditioner Inspection

-Windows: Cleaning & Repairs

Summer Maintenance:

There is a lot of property work that needs to be done once the snow melts and temps start to warm up. Let us help you check off your to-do list!



-Landscaping: Flower Beds, Mulch, lawn mowing

-Unwanted Guests: Rats, Mice, Raccoons, Squirrels

-Stair Inspection: Fix, Seal, Replace Loose Boards

-Air Conditioning: General Maintenance



-Windows: Cleaning & Repairs

Coin-Operated Laundry:

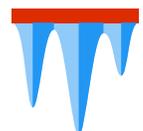
We work with a laundry vendor to provide coin-operated washers and dryers to property owners who would like to provide laundry services to their tenants. The vendor will not only provide the machines, but will also repair or perform any necessary maintenance on the equipment.



Winterize Your Pipes:



Frozen pipes are a property owner's worst nightmare in the winter! Thankfully, Housing Hub offers winterization services to help protect your pipes from turning rock solid during our brutal Minnesota winters.



Housing Hub, LLC. | 651-488-2437 | HousingHubMN.com
351 Kellogg Blvd East, St. Paul, MN 55101

